



Bill Spencer  
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**NEW BUSINESS PERSONAL PROPERTY ACCOUNT SETUP**

Check this box if this is a new account based on a purchase of an existing business or a new account based on a business moving to a different location:

Former Owner Name: \_\_\_\_\_

Former Business Name: \_\_\_\_\_

Former Location Address: \_\_\_\_\_

Check this box if this is a new account based on a startup business

*Complete section below as applicable*

**ACCOUNT INFORMATION**

Taxpayer Name:		Attention:	
Mailing Address:	City:	State:	Zip:
Business Name:			
Physical Address:	City:	State: WA	Zip:
Phone Number: (        ) -	Fax Number: (        ) -		
Email Address:			
NAICS or Business Description:	UBI Number:	Date Opened:	
Legal Entity (Please Mark One)			
<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Other (Including LLC, LLP, etc.)		
<input type="checkbox"/> Corporation- WA State			
<input type="checkbox"/> Corporation- Out of State, State:			

**PREPARER INFORMATION**

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\*If the preparer is an agent of the taxpayer please attach a letter of authorization