

## MINUTES

### BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting  
Tuesday, September 17, 2019, 9:00 a.m.  
Commissioners' Conference Room  
Benton County Courthouse, Prosser, WA

**Present:** Chairman Shon Small  
Commissioner James Beaver  
Commissioner Jerome Delvin  
Interim County Administrator Loretta Smith Kelty  
Clerk of the Board Cami McKenzie

**Benton County Employees Present During All or a Portion of the Meeting:** County Administrator David Sparks; County Engineer Matt Rasmussen; DPA Ryan Brown; Clerk Josie Delvin; District Court Administrator Ela Selga; Jerrod MacPherson, Planning Manager; Judge Terry Tanner; Auditor Brenda Chilton; Deputy Auditor Taylor Raschko; Greg Wendt, Planning; PA Andy Miller; Shan MacPherson; Treasurer Ken Spencer.

#### Approval of Minutes

The Minutes of September 10, 2019 were approved.

#### Review Agenda

The Board pulled consent agenda item "a" for discussion.

#### Consent Agenda

**MOTION:** Commissioner Delvin moved to approve the consent agenda items "b" through "j", pulling "a". Commissioner Beaver seconded and upon vote, the Board approved the following:

#### Commissioners

- b. Appointment of Jason Don to Benton County Weed District No. 1

#### Human Resources

- c. Payments to First Choice Health for Purchase of Employee Training Falling Outside the Scope of the Employee Assistance Program

#### Information Technology

- d. Purchase of Electronic Data Processing and Telecommunication Equipment Purchase From CompuNet, Inc.
- e. Purchase of HP Fujitsu Desktop Scanner for Human Services from CDW-G

#### Planning

- f. Appointment of Curtis B Wills to the Planning Commission

### **Public Works**

- g. Line Item Transfer, Fund No. 0155-101, Dept. 000
- h. Contract w/Coleman Oil Company for Card Lock Service for Gasoline & Diesel Fuel
- i. Contract w/Iron Horse Vac for 2019 Culvert Cleaning Project
- j. Traffic Control and Revision on Certain County Roads re Speed Limit

### **Consent Agenda Item “a” - Letter to Sheriff Hatcher Requesting Financial Data**

Ms. Smith Kelty said the letter was modified to change the due date from the 1<sup>st</sup> of the month to the 15<sup>th</sup> of the month for the prior month’s accrual.

**MOTION**: Commissioner Beaver moved to approve the letter to Sheriff Hatcher as amended. Commissioner Delvin seconded and upon vote, the motion carried.

### **Classifications and Salary Grades for Deputy Prosecuting Attorneys**

PA Andy Miller presented a resolution requesting the Board approve an increase of one grade for Deputy I attorneys and creating an additional classification for the most experienced deputy prosecutors.

Mr. Miller said he had salary concerns because Franklin County attorneys had a higher salary and the City of Kennewick bottom of the range was higher than what Benton County paid its most experienced attorneys. These factors allow limited the quantity and quality of new applicants. Additionally, he discussed a salary comparison across the State showing that Benton County was at the bottom range. He said he wanted to reclassify the entry level deputies from a 15 to 16 and create an additional classification for the most experienced deputy prosecutors in an effort to retain them.

David Sparks said the comps showed the Franklin County senior deputies were paid more than Benton County senior deputies. Additionally, there was a resolution currently in place that allowed the Prosecuting Attorney some flexibility for placing his deputies at an appropriate grade or step, but it made sense to address the problem.

**MOTION**: Commissioner Beaver moved to approve the Resolution authorizing the increase of a Deputy I grade from a 15 to 16 and creating an additional classification for the most experienced Deputy Prosecutor. Commissioner Delvin seconded and upon vote, the motion carried.

### **District Court Update**

Judge Terry Tanner discussed the changes that have taken place in District Court over the past four months and highlighted the follows:

- Service Enhancements
- Communication Initiatives
- Court Efficiency Initiatives
- Technology Initiatives

- Organizational Initiatives

Judge Tanner said the judges were all very happy and supportive of the changes being made.

### **Adoption of Dept. of Ecology Stormwater Management Manual**

Matt Rasmussen presented a resolution adopting the most current version of the Stormwater Management Manual for Eastern Washington. He said they have already been using the current manual, and this was just a formality.

**MOTION**: Commissioner Beaver moved to approve the resolution adopting the most current version of the Stormwater Management Manual for Eastern Washington and future updates, as published by the Washington State Department of Ecology, as presented. Commissioner Delvin seconded and upon vote, the motion carried.

### **Other Business**

#### **ECA – Waste Conference**

Commissioner Delvin reported on his attendance at the conference in Washington D.C.

Commissioner Small attended several meetings last week. Commissioner Small indicated that he heard that a farmer from Franklin County was going to donate land to the Fair Association for development. Commissioner Delvin stated that he had not heard that but has heard from an individual who enjoyed the buildings at the Fairgrounds.

Commissioner Small also mentioned that he spoke with Mr. Mike Hogue who had concerns regarding irrigation for farmers. Commissioner Small asked Mr. Adam Fyall to participate in an upcoming meeting on the topic.

### **Account Payables**

#### **Check Date: 09/10/2019**

P-Cards #: 0919

Total all funds: \$312,797.14

#### **Check Date: 09/13/2019**

Warrant #: 196220-196404

Total all funds: \$4,352.62

Warrant #: 196405-196583

Total all funds: \$2,085,972.17

EFT #: 906-914  
Transfer #: 09131901-09131902  
Total all funds: \$263,108.02

**Payroll**

Check Date: 09/16/2019

Payroll Draw Checks  
Warrant #: 242159-242161  
Direct Deposit #: 146809-146971  
Total all funds: \$112,908.42

Payroll Draw Deductions/Transfers  
Taxes #: 101190912  
Total all funds: \$34,331.08

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

**Resolutions**

- 2019-681: Appointment of Jason Don to Benton County Weed District No. 1
- 2019-682: Payments to First Choice Health for Purchase of Employee Training Falling Outside the Scope of the Employee Assistance Program
- 2019-683: Purchase of Electronic Data Processing and Telecommunication Equipment Purchase From CompuNet, Inc.
- 2019-684: Purchase of HP Fujitsu Desktop Scanner for Human Services from CDW-G
- 2019-685: Appointment of Curtis B Wills to the Planning Commission
- 2019-686: Line Item Transfer, Fund No. 0155-101, Dept. 000
- 2019-687: Contract w/Coleman Oil Company for Card Lock Service for Gasoline & Diesel
- 2019-688: Contract w/Iron Horse Vac for 2019 Culvert Cleaning Project
- 2019-689: Traffic Control and Revision on Certain County Roads re Speed Limit
- 2019-690: Classifications and Salary Grades for Deputy Prosecuting Attorneys
- 2019-691: Adopting the WA State Dept. of Ecology Stormwater Management Manual for Eastern Washington

There being no further business before the Board, the meeting adjourned at approximately 9:40 a.m.

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Clerk of the Board

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Chairman