

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, September 10, 2019, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Shon Small
Commissioner James Beaver
Interim County Administrator Loretta Smith Kelty
Clerk of the Board Cami McKenzie

Absent: Commissioner Jerome Delvin - ECA – D.C.
County Administrator David Sparks – Excused

Benton County Employees Present During All or a Portion of the Meeting: DPA Ryan Brown; Clerk Josie Delvin; Greg Wendt, Planning; Darryl Banks, Juvenile; Kyle Sullivan and Mari Clark, Human Services; Clark Posey, Code Enforcement; Tiffany Deaton, Superior Court; Robert Blain, Public Works; Robert Heard, IT; Treasurer Ken Spencer; DPA Ryan Brown; Aileen Coverdell, Auditor's Office; Commander Jon Law and Commander Steve Caughey.

Approval of Minutes

The Minutes of August 27, 2019 were approved.

Review Agenda

Discussion regarding purchase of water rights was added to the agenda.

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items “a” through “aa”. Commissioner Small seconded and upon vote, the Board approved the following:

Auditor

- a. Surplus of Personal Property

Commissioners

- b. Contract w/Washington State Military for E911 Contract

Fairgrounds

- c. Contract w/Heritage Professional Landscaping for Landscaping Cleanup

Human Services

- d. Agreement w/DSHS for Employment Services for Persons With Disabilities

Information Technology

- e. Purchase of Electronic Data Processing and Telecommunication Equipment From CompuNet for Public Services Building

Juvenile

- f. Contract w/Benton Franklin Health District for Medical Services
- g. Line Item Transfer, Fund No. 0115-101, Dept. 174
- h. Agreement w/State of WA Administrative Office of the Courts for BECCA Services
- i. Attorney Representation Contract w/K Oldfield for BECCA Cases
- j. Attorney Representation Contract w/Heather Villani for BECCA Cases
- k. Truancy Contract w/Kiona-Benton School District
- l. Truancy Contract w/North Franklin School District

Office of Public Defense

- m. Juvenile Public Defense Compensation for Heather Villani
- n. Superior Court Felony Compensation for Justin Andrews

Planning

- o. Purchase of Communication Equipment from Motorola Solutions for Code Enforcement Officials
- p. Line Item Transfer, Fund No. 0000-101, Dept. 116

Public Works

- q. Contract Amendment w/TranTech Engineering for Bridge Load Rating Services
- r. Lease Agreement w/Wake Family Properties for Crush & Stockpile Road Surfacing Materials at the Finley Quarry
- s. Purchase of 150 Blade Cutting Edges from Pape Machinery
- t. Award and Contract w/BCV for 2019 Crack Seal
- u. Contract w/Construction Ahead for 2019 Pavement Marking Project
- v. Declaring Dallas Road Intersection Improvements Project an “Emergent Project”

Sheriff

- w. Contract w/Saul Castillo for Transcription and Translation Services
- x. Purchase of Three Vehicles From Columbia Ford Lincoln; Rescinding Res. 2019-522

Workforce Development Council

- y. Youth Services Contract w/Career Path Services
- z. Adult Services Contract w/Career Path Services
- aa. Dislocated Worker Services Contract w/Career Path Services

Request to Adopt Legislation – Authorizing Sales & Use Tax Diversion – Affordable & Supportive Housing

Kyle Sullivan presented a proposed Resolution stating the Board’s intent to adopt legislation approved by SHB 1406, authorizing the County to impose a local sales and use tax for affordable and supportive housing. He emphasized it was not a new tax but an existing tax that allowed Benton County to take credit against state sales tax collected within Benton County and would represent an additional source of funding to address housing needs in Benton County.

He discussed the potential way the tax could be split with the Cities, depending on whether the cities chose to participate. If the Board approved the resolution, he recommended forming a

steering committee to make recommendations on how to disburse the money. He discussed the following timeline required to take advantage of these funds:

- Pass a resolution of intent by January 31, 2020
- Tax Ordinance must be adopted by July 27, 2020 to qualify

MOTION: Commissioner Beaver moved to approve the Resolution declaring the intent of the Board to adopt legislation to authorize a sales and use tax for affordable and supportive housing in accordance with Substitute House Bill 1406 and other matters related thereto. Chairman Small seconded and upon vote, the motion carried.

Request to Purchase Armed Vehicle for SWAT Team

Commander Jon Law and Commander Steve Caughey presented a request to move forward with the procurement process to replace the current armored vehicle.

In 2004 they obtained a 1982 Dodge armed vehicle. However, the vehicle has become incapable of performing its function due to maintenance and mechanical issues that have rendered it unreliable.

MOTION: Commissioner Beaver moved to approve the Resolution authorizing the Benton County Sheriff's Office to move forward with procurement process to replace the SWAT armored vehicle with a purchase price not to exceed \$400,000, utilizing Public Safety Tax funds. Chairman Small seconded and upon vote, the motion carried.

Change Order No. 2 with Banlin Construction – Wisner Parkway Public Services Building

Robert Blain presented a Resolution approving Change Order No. 2 with Banlin Construction for the Wisner Parkway Public Services Building Project in the amount of \$22,691.16. He said there were some grading issues that affected different areas of construction, including the fire hydrants and a few other changes (access control, fire install slab prep, manual gate, HVAC protective covers, and irrigation).

MOTION: Commissioner Beaver moved to approve Change Order No. 2 with Banlin Construction, LLC for the Public Services Building Project as presented. Chairman Small seconded and upon vote, the motion carried.

Other Business

Purchase of Water Rights – Closing Documents

DPA Ryan Brown presented a Resolution authorizing Jerrod MacPherson to sign the closing documents relating to the purchase and sale agreement of water rights previously approved by the Board.

MOTION: Commissioner Beaver moved to approve the Resolution authorizing Jerrod MacPherson to sign the closing documents on behalf of the County to close the purchase as reflected in the Purchase and Sale Agreement and Resolution 2019-586. Chairman Small seconded and upon vote, the motion carried.

Account Payables

Check Date: 08/30/2019

EFT's: #874-898
Transfers #: 08301901-08301907
Total all funds: \$494,028.49

Warrant #: 195918-196021
Total all funds: \$817,059.90

Payroll

Check Date: 09/05/2019

Payroll Checks
Warrant #: 242099-242158
Direct Deposit #: 146202-146808
Total all funds: \$2,307,019.27

Payroll Deductions/Transfers
Taxes #: 101190901-101190911
ACH #: 899-905
Total all funds: \$2,264,631.67

Payroll Deductions/Warrants
Warrant #: 196082-196092
Total all funds: \$139,439.24

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

2019-650: Surplus of Personal Property
2019-651: Contract w/Washington State Military for E911 Contract
2019-652: Contract w/Heritage Professional Landscaping for Landscaping Cleanup
2019-653: Agreement w/DSHS for Employment Services for Persons With Disabilities
2019-654: Purchase of Electronic Data Processing and Telecommunication Equipment From CompuNet for Public Services Building
2019-655: Contract w/Benton Franklin Health District for Medical Services
2019-656: Line Item Transfer, Fund No. 0115-101, Dept. 174

- 2019-657: Agreement w/State of WA Administrative Office of the Courts for BECCA Services
- 2019-658: Attorney Representation Contract w/K Oldfield for BECCA Cases
- 2019-659: Attorney Representation Contract w/Heather Villani for BECCA Cases
- 2019-660: Truancy Contract w/Kiona-Benton School District
- 2019-661: Truancy Contract w/North Franklin School District
- 2019-662: Juvenile Public Defense Compensation for Heather Villani
- 2019-663: Superior Court Felony Compensation for Justin Andrews
- 2019-664: Purchase of Communication Equipment from Motorola Solutions for Code Enforcement Officials
- 2019-665: Line Item Transfer, Fund No. 0000-101, Dept. 116
- 2019-666: Contract Amendment w/TranTech Engineering for Bridge Load Rating Services
- 2019-667: Lease Agreement w/Wake Family Properties for Crush & Stockpile Road Surfacing Materials at the Finley Quarry
- 2019-668: Purchase of 150 Blade Cutting Edges from Pape Machinery
- 2019-669: Award and Contract w/BCV for 2019 Crack Seal
- 2019-670: Contract w/Construction Ahead for 2019 Pavement Marking Project
- 2019-671: Declaring Dallas Road Intersection Improvements Project an “Emergent Project”
- 2019-672: Contract w/Saul Castillo for Transcription and Translation Services
- 2019-673: Purchase of Three Vehicles From Columbia Ford; Rescinding Res. 2019-522
- 2019-674: Youth Services Contract w/Career Path Services
- 2019-675: Adult Services Contract w/Career Path Services
- 2019-676: Dislocated Worker Services Contract w/Career Path Services
- 2019-677: Intent to Adopt Legislation to Authorize Sales and Use Tax – SHB 1406
- 2019-678: Procurement Process to Replace SWAT Armored Vehicle
- 2019-679: Approving Change Order No. 2 with Banlin Construction
- 2019-680: Authorizing Jerrod MacPherson to Sign Closing Documents for Purchase of Water Rights

There being no further business before the Board, the meeting adjourned at approximately 9:25 a.m.

Clerk of the Board

Chairman