

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, August 27, 2019, 9:00 a.m.
Planning Hearing Room
Benton County Planning Annex, Prosser, WA
(special location due to water damage in the Courthouse)

Present: Chairman Shon Small
Commissioner James Beaver
Commissioner Jerome Delvin
Interim County Administrator Loretta Smith Kelty
Clerk of the Board Cami McKenzie

Absent: County Administrator David Sparks (excused)

Benton County Employees Present During All or a Portion of the Meeting: County Engineer Matt Rasmussen; Jerrod MacPherson, Planning Manager; Shan MacPherson, IT; Greg Wendt, Planning; Aileen Coverdell, Auditor’s Office; Tiffany Deaton, Superior Court; Clerk Josie Delvin; DPA Ryan Brown.

Approval of Minutes

The Minutes of August 20, 2019 were approved.

Consent Agenda

MOTION: Commissioner Delvin moved to approve the consent agenda items “a” through “s”, Commissioner Beaver seconded and upon vote, the Board approved the following:

Auditor

- a. Engagement Letter from State Auditor’s Office

Commissioners

- b. Letter to WSU Extension Regarding County Funding Memo

Information Technology

- c. Purchase of Workstation and Two Monitors from Dell for Human Services

Juvenile Justice

- d. Line Item Transfer, Fund No. 0115-101, Dept. 171
- e. Truancy Contract w/Prosser School District
- f. Truancy Contract w/Pasco School District
- g. Agreement w/State of Washington Administrative Office of the Courts for CASA Programs

Office of Public Defense

- h. Amended District Court Public Defense Contract w/Heather Carlson

Prosecuting Attorney

- i. Lease Agreement w/The Support, Advocacy & Resource Center for Kids Haven Project
- j. Line Item Transfer, Fund No. 0000-101, Dept. 117

Public Works

- k. Establishing A No Parking Zone on a Portion of Dallas Road
- l. Authorizing the Aggregate Purchases or Leases in An Amount Not to exceed \$20,000 From Arrow Construction Supply, Inc.
- m. Increasing the Not to Exceed Amount for Parts Purchases from Jim’s Pacific Garages, Inc. to \$50,000
- n. Awarding 2019 Culvert Cleaning to Iron Horse Vac, LLC

Risk Management

- o. Award of Online SDS Sheet Tracking System to MSDS Online

Sheriff

- p. Line Item Transfer, Fund No. 0000-101, Dept. 120
- q. Purchase of Communication Equipment From Motorola Solutions for the Safe Boat

Workforce Development Council

- r. Appointment of Amanda Jones to the Benton-Franklin Workforce Development Council
- s. Appointment of Michael Lee to the Benton-Franklin Workforce Development Council

Preliminary Plat - Steeplechase, SUB 2019-003

Jerrod MacPherson and Greg Wendt presented the application. They indicated there were three applications by the same applicant in the same vicinity, but they were separate applications so needed to be reviewed separately.

This preliminary plat application was to subdivide approximately 107.34 acres into 91 residential lots, known as Steeplechase. The land is zoned Rural Lands One Acre District (RL-1).

The Planning Commission voted to forward a positive recommendation to the Board, subject to the findings of fact and conditions of approval. The Planning Department also recommended approval.

MOTION: Commissioner Beaver moved to adopt the Planning Commission’s recommendation, Findings of Fact and Conditions as the Board’s own and approve the preliminary plat of Steeplechase - SUB 2019-003 as recommended by the Planning Commission. Commissioner Delvin seconded and upon vote, the motion carried.

Preliminary Plat of Bridlewood, SUB 2019-004

The applicant submitted a preliminary plat application to subdivide approximately 9.99 acres into 9 residential lots. The preliminary plat is known as Bridlewood. The land is zoned Rural Lands One Acre District (RL-1).

The Planning Commission voted to forward a positive recommendation to the Board, subject to the findings of fact and conditions of approval. The Planning Department also recommended approval.

MOTION: Commissioner Beaver moved to adopt the Planning Commission’s Recommendation, Findings of Fact and Conditions as the Board’s own and approve the preliminary plat of Bridlewood - SUB 2019-004 as recommended by the Planning Commission. Commissioner Delvin seconded and upon vote, the motion carried.

Preliminary Plat of Ridgeview, SUB 2019-005 SUB

The applicant submitted a preliminary plat application to subdivide approximately 13.70 acres into 12 residential lots. The preliminary plat is known as Ridgeview. The land is zoned Rural Lands One Acre District (RL-1).

The Planning Commission voted to forward a positive recommendation to the Board of County Commissioners subject to findings of fact and conditions of approval. The Planning Department also recommended approval.

MOTION: Commissioner Beaver moved to adopt the Planning Commission’s recommendation, findings of fact and conditions as the Board’s own and approve the preliminary plat of Ridgeview – SUB 2019-005 as recommended by the Planning Commission. Commissioner Delvin seconded and upon vote, the motion carried.

Other Business

Prosser Flip Flop Friday

Commissioner Delvin reminded everyone that the barbecue in Prosser would be held on September 6.

Weapons/Firing in Neighborhoods

Chairman Small discussed an ongoing problem with shooting in their neighborhood. He asked if the County could look at putting limitations and restrictions on shooting in the county in proximity to neighborhoods. Ryan Brown said he would review the matter.

Meeting Cancellation

Reminder: there would not be a meeting on September 3, 2019 (Labor Day Holiday).

Account Payables

Check Date: 08/23/2019

EFT’s #: 867-873
Transfers #: 08231901-08231910
Total all funds: \$912,307.46

Warrants #: 195620-195787
Total all funds: \$556,991.39

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2019-630: Purchase of Workstation and Two Monitors from Dell for Human Services
- 2019-631: Line Item Transfer, Fund No. 0115-101, Dept. 171
- 2019-632: Truancy Contract w/Prosser School District
- 2019-633: Truancy Contract w/Pasco School District
- 2019-634: Agreement w/State of Washington Administrative Office of the Courts for CASA Programs
- 2019-635: Amended District Court Public Defense Contract w/Heather Carlson
- 2019-636: Lease Agreement w/The Support, Advocacy & Resource Center for Kids Haven Project
- 2019-637: Line Item Transfer, Fund No. 0000-101, Dept. 117
- 2019-638: Establishing A No Parking Zone on a Portion of Dallas Road
- 2019-639: Authorizing the Aggregate Purchases or Leases in An Amount Not to exceed \$20,000 From Arrow Construction Supply, Inc.
- 2019-640: Increasing the Not to Exceed Amount for Parts Purchases from Jim's Pacific Garages, Inc. to \$50,000
- 2019-641: Awarding 2019 Culvert Cleaning to Iron Horse Vac, LLC
- 2019-642: Award of Online SDS Sheet Tracking System to MSDS Online
- 2019-643: Line Item Transfer, Fund No. 0000-101, Dept. 120
- 2019-644: Purchase of Communication Equipment From Motorola Solutions for the Safe Boat
- 2019-645: Appointment of Amanda Jones to the Benton-Franklin Workforce Development Council
- 2019-646: Appointment of Michael Lee to the Benton-Franklin Workforce Development Council
- 2019-647: Approval of Preliminary Plat Application – SUB 2019-003 – Steeplechase
- 2019-648: Approval of Preliminary Plat Application – SUB 2019-004 – Bridlewood
- 2019-649: Approval of Preliminary Plat Application – SUB 2019-005 - Ridgeview

There being no further business before the Board, the meeting adjourned at approximately 9:15 a.m.

Clerk of the Board

Chairman