

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, August 6, 2019, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Shon Small
Commissioner James Beaver
Commissioner Jerome Delvin
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; DPA Ryan Brown; Clerk Josie Delvin; Jerrod MacPherson, Planning Manager; Shan MacPherson, IT; Robert Blain, Public Works; Robert Heard, IT; Andrew Hicks, Deputy Treasurer; Assessor Bill Spencer; Deputy Assessor Adam Morasch; Treasurer Ken Spencer.

Approval of Minutes

The Minutes of July 30, 2019 were approved.

Consent Agenda

MOTION: Commissioner Delvin moved to approve the consent agenda items “a through “v”. Commissioner Beaver seconded and upon vote, the Board approved the following:

Auditor

- a. Surplus and Disposition of Personal Property - Disposal
- b. Surplus and Disposition of Personal Property – Surplus

Facilities

- c. Contract w/Yesco for Lighting Maintenance of Fairgrounds Sign

Human Resources

- d. Line Item Transfer, Fund No. 0502-101, Dept. 000
- e. Establish Canine Control Officer I Classification Description Replacing Animal Control Officer I Classification Description/Salary Grade
- f. Establishing Salary Grade for Canine Control Officer I Replacing Animal Control Officer I Classification Description/Salary Grade
- g. Establish Canine Control Officer II Classification Description Replacing Animal Control Officer/Salary Grade

- h. Establishing Salary Grade for Canine Control Officer II Replacing Animal Control Officer II Classification Description/Salary Grade
- i. Establishing Canine Control Officer III Classification Description Replacing Animal Control Officer III Classification /Salary Grade
- j. Establishing Salary Grade for Canine Control Officer III Replacing Animal Control Officer III Classification Description/Salary Grade
- k. Line Item Transfer, Fund No. 0000-101, Dept. 137

Information Technology

- l. Request for Proposals for Electronic Data Processing and Telecommunication Purchase for Public Services Building
- m. Purchase of Three Subscriptions of Architecture Engineering Construction Collection From DLT Solutions for the Assessor's Office

Juvenile

- n. Line Item Transfer, Fund No. 0115-101, Dept. 172
- o. Truancy Contract w/Kennewick School District
- p. Attorney Representation Contract w/Jennifer Azure for All Becca Dockets

Public Safety

- q. Line Item Transfer, Fund No. 0148-101, Dept. 0138

Public Works

- r. Accepting Work Performed by Top Tree Service for 2018 Brush Cutting
- s. Contract w/Goodman & Mehlenbacher Enterprises for the PR 669 Improvements Project
- t. Requesting Permission to Proceed With Advertisement and Bid Process for 2019 Crack Seal Project

Risk Management

- u. Contract w/Tri-State Adjusting Services for Vehicle and/or Heavy Equipment Appraisals

Superior Court

- v. Line Item Transfer, Fund No. 0000-101, Dept. 138

Purchase and Sale Agreement for Water Rights Acquisition

Jerrod MacPherson and Ryan Brown presented the Purchase and Sale Agreement for acquisition of 50-acre feet of Yakima Water surface rights (at the same price as paid in 2018) in the total amount of \$325,000.00.

Planning Staff, White Bluffs Consulting, the Prosecuting Attorney's Office, a Special Deputy Prosecuting Attorney familiar with water rights/water law, etc, and the Department of Ecology have all coordinated on the procurement of this particular water right and the purposes for which it will be used.

MOTION: Commissioner Delvin moved to approve and adopt the attached Resolution and Purchase and Sale Agreement between Benton County and LeeLynn, Inc. and Wiley Mt, Inc., for the purposes of acquiring 50-acre feet of water rights, at a purchase price of \$6,500.00 an acre foot, for a total price of \$325,000.00. Additionally, the Board authorizes depositing \$50,000.00, which is included as part of the \$325,000.00 total purchase price, as earnest money into escrow, as required by said Purchase and Sale Agreement.

Commissioner Beaver seconded and upon vote, the motion carried.

Change Order No. 1 with Banlin Construction LLC – Public Services Building

Robert Blain presented Change Order No. 1 for the Public Services Building pertaining to the following modifications:

- Security access control system removal – staff will install a panel consistent with other systems currently installed – credit of \$678.20
- Installation of conduit and flush mount box to allow for future electric vehicle charging station - \$1,578.73
- Septic System and Permit/Landscaping - \$6,507.75

MOTION: Commissioner Delvin moved to approve the Chairman to sign Change Order No. 1 with Banlin Construction LLC in the amount of \$7,408.28 plus WSST for the Benton County Public Services Building project as presented. Commissioner Beaver seconded and upon vote, the motion carried.

Other Business

Letter to Dept. of Ecology

Commissioner Delvin said that Franklin County Commissioner Clint Didier was requesting Benton County and other counties to sign on to a letter to the Dept. of Ecology regarding support for “Restoration and Enhancement Committees” and opposition to additional wastewater fees for wineries. He said he did not have a problem signing this letter.

MOTION: Commissioner Delvin moved to approve the letter as drafted by Franklin County to the Dept. of Ecology regarding the above issues. Commissioner Beaver seconded and upon vote, the motion carried.

The Board briefly recessed, reconvening at 9:10 a.m.

Executive Session – Review Performance of Public Employee

The Board went into executive session at 9:10 a.m. for five minutes with Assessor Bill Spencer to discuss the performance of a public employee. Also present were Loretta Smith Kelty, Adam Morasch, David Sparks and Cami McKenzie. The Board came out at 9:12 a.m. No decisions were made in executive session.

MOTION: Commissioner Beaver moved to approve the Personnel Action Form as presented with respect to Adam Morasch’s employment. Commissioner Delvin seconded and upon vote, the motion carried.

Resolutions

- 2019-564: Surplus and Disposition of Personal Property - Disposal
2019-565: Surplus and Disposition of Personal Property – Surplus

- 2019-566: Contract w/Yesco for Lighting Maintenance of Fairgrounds Sign
- 2019-567: Line Item Transfer, Fund No. 0502-101, Dept. 000
- 2019-568: Establish Canine Control Officer I Classification Description Replacing Animal Control Officer I Classification Description
- 2019-569: Establishing Salary Grade for Canine Control Officer I Replacing Animal Control Officer I Classification Description/Salary Grade
- 2019-570: Establish Canine Control Officer II Classification Description Replacing Animal Control Officer
- 2019-571: Establishing Salary Grade for Canine Control Officer II Replacing Animal Control Officer II Classification Description/Salary Grade
- 2019-572: Establishing Canine Control Officer III Classification Description Replacing Animal Control Officer III Classification
- 2019-573: Establishing Salary Grade for Canine Control Officer III Replacing Animal Control Officer III Classification Description/Salary Grade
- 2019-574: Line Item Transfer, Fund No. 0000-101, Dept. 137
- 2019-575: Request for Proposals for Electronic Data Processing and Telecommunication Purchase for Public Services Building
- 2019-576: Purchase of Three Subscriptions of Architecture Engineering Construction Collection From DLT Solutions for the Assessor's Office
- 2019-577: Line Item Transfer, Fund No. 0115-101, Dept. 172
- 2019-578: Truancy Contract w/Kennewick School District
- 2019-579: Attorney Representation Contract w/Jennifer Azure for All Becca Dockets
- 2019-580: Line Item Transfer, Fund No. 0148-101, Dept. 0138
- 2019-581: Accepting Work Performed by Top Tree Service for 2018 Brush Cutting
- 2019-582: Contract w/Goodman & Mehlenbacher Enterprises for the PR 669 Improvements Project
- 2019-583: Requesting Permission to Proceed With Advertisement and Bid Process for 2019 Crack Seal Project
- 2019-584: Contract w/Tri-State Adjusting Services for Vehicle and/or Heavy Equipment Appraisals
- 2019-585: Line Item Transfer, Fund No. 0000-101, Dept. 138
- 2019-586: Purchase and Sale Agreement for Water Rights with LeeLynn Inc. and Wiley Mt. Inc.
- 2019-587: Approving Change Order No. 1 with Banlin Construction – Public Services Bldg.

There being no further business before the Board, the meeting adjourned at approximately 9:13 a.m.

Clerk of the Board

Chairman