

**MINUTES**

**BOARD OF BENTON COUNTY COMMISSIONERS**

Regular Board Meeting  
Tuesday, July 2, 2019, 9:00 a.m.  
Commissioners' Conference Room  
Benton County Courthouse, Prosser, WA

**Present:** Chairman Shon Small  
Commissioner James Beaver  
County Administrator David Sparks  
Clerk of the Board Cami McKenzie

**Absent:** Jerome Delvin (Excused)

**Benton County Employees Present During All or a Portion of the Meeting:** Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; DPA Ryan Brown; Clerk Josie Delvin; Jerrod MacPherson, Planning Manager; Treasurer Ken Spencer; Deputy Treasurer Andrew Hicks; Bob Woody, IT; Greg Wendt, Assistant Planning Manager.

**Approval of Minutes**

The Minutes of June 25, 2019 were approved.

**Review Agenda**

The Board pulled consent agenda item “f” (OPD Agreement with Theodore Schott).

DPA Ryan Brown requested an executive session for potential purchase of property.

**Consent Agenda**

**MOTION:** Commissioner Beaver moved to approve the consent agenda items “a” through “q”, removing “f”. Commissioner Small seconded and upon vote, the Board approved the following:

**Auditor**

- a. Surplus and Disposition of Personal Property

**Coroner**

- b. Agreement w/Snohomish County for Medical Examiner Services

**Human Resources**

- c. Awarding Contract to Government Jobs.Com for Online Application System

**Information Technology**

- d. Purchase of Crestron Flex Tabletop Video Conference System From Ednetics, Inc.

**Juvenile**

- e. Food Service Contract Amendment No. 7 w/Aramark Correctional Services

**Office of Public Defense**

- g. Terminating Superior Court Public Defense Services Contract w/Trinity Orosco
- h. Amending Mental Health Court Public Defense Services Contract w/Dawn Hickman

**Planning**

- i. Voluntary Stewardship Program w/Washington State Conservation Commission for Work Plan Implementation
- j. Interagency Agreement w/Benton Conservation District for Voluntary Stewardship Program Work Plan
- k. Re-Appointment of Leo Perales to the Planning Commission

**Public Works**

- l. Intergovernmental Agreement w/City of Richland for Cooperative Purchasing Services
- m. Accepting Work Performed by Total Site Services for Kennewick Annex Parking Lot Pavement Replacement Project
- n. Purchase of One Used Water Tank Trailer From TankMax, Inc.
- o. Granting Franchise to Horse Heaven Wind Farm LLC

**Sheriff**

- p. Salary Request Statement ~ Custody Officer

**Treasurer**

- q. First Amended Contract w/FTN Financial Main Street Advisors to Clarify the Scope of Services

**Public Comment**

**Breezie Lane**

Paul Christensen, Benton City, expressed concern regarding development of the new subdivision in Benton City. They were told the development was being built as duplexes, but they were being occupied as farm housing and vans were transporting the occupants in and out for farm labor.

He said they hired an attorney to go through the process and the Planning Department received notification from their attorney. He said they wanted to know the County's stance and the results of the County's investigation into this since it was a violation of the zoning.

Mr. MacPherson said they were currently working with the PA and his attorney and researching the issue.

Louetta Shiplet, Benton City, said the duplex was very close to her property. She indicated she requested an investigation in April to the Planning Department and Code Enforcement and had not heard anything.

Mr. MacPherson said they would respond by the end of the day.

## **Benton County Weed Board Update**

Victor Reeve updated the Board and briefly discussed the following:

- Increase their visibility
- Coordinator Association – presentation before the group
- Develop Cooperative Partners
  - Patrolling Yakima; doing work for the City of West Richland; for Fish & Wildlife; roadside work for Public Works; and working with Corps of Engineers and BPA
- Annual events and outreach – Eastern WA AG Show; Home & Garden Show; Salmon Summit; Farm Fair; Benton/Franklin Fair & Rodeo; 12 events; looking at a popup stand to participate in other events (farmers market)

## **First Addendum to Contract w/Meier Architecture Engineering – Prosser Courthouse Upgrade**

Matt Rasmussen said as part of the project, they discovered the design did not address a problem with the drainage system for the old engineering building. This addendum would address that issue and he requested the Board sign the addendum as presented.

**MOTION:** Commissioner Beaver moved to approve the First Addendum to the Professional Services Contract Between Benton County and Meier Architecture Engineering in the amount of \$11,000.00 for the Prosser Courthouse Upgrades Project. Chairman Small seconded and upon vote, the motion carried.

## **Other Business**

Chairman Small thanked everyone for the work on putting together the Dan McDaniel Arena dedication.

## **Executive Session – Potential Purchase of Property/Potential Litigation**

The Board went into executive session with DPA Ryan Brown at 9:25 a.m. for approximately 20 minutes to discuss potential purchase of property and potential litigation. Also present were Jerrod MacPherson, David Sparks, Loretta Smith Kelty, and Cami McKenzie.

The Board came out at 9:40 a.m. No decisions were made in executive session.

## **Tort Claims**

CC 2019-12: Received June 18, 2019 from Julio Borquez

CC 2019-13: Received June 24, 2019 from Bethany Kangiser

**Account Payables**

Check Date: 06/28/2019

EFT's #: 769-795  
Transfers #: 06281901-06281911  
Total all funds: \$796,466.97

Warrant #: 193437-193595  
Total all funds: \$1,701,937.98

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

**Resolutions**

- 2019-494: Surplus and Disposition of Personal Property
- 2019-495: Agreement w/Snohomish County for Medical Examiner Services
- 2019-496: Awarding Contract to Government Jobs.Com for Online Application System
- 2019-497: Purchase of Crestron Flex Tabletop Video Conference System From Ednetics, Inc.
- 2019-498: Food Service Contract Amendment No. 7 w/Aramark Correctional Services
- 2019-499: Terminating Superior Court Public Defense Services Contract w/Trinity Orosco
- 2019-500: Amending Public Defense Services Contract w/Dawn Hickman
- 2019-501: Voluntary Stewardship Program w/Washington State Conservation Commission for Work Plan Implementation
- 2019-502: Interagency Agreement w/Benton Conservation District for Voluntary Stewardship Program Work Plan
- 2019-503: Re-Appointment of Leo Perales to the Planning Commission
- 2019-504: Intergovernmental Agreement w/City of Richland for Cooperative Purchasing Services
- 2019-505: Granting Franchise to Horse Heaven Wind Farm LLC
- 2019-506: Accepting Work Performed by Total Site Services for Kennewick Annex Parking Lot Pavement Replacement Project
- 2019-507: Purchase of One Used Water Tank Trailer From TankMax, Inc.
- 2019-508: First Amended Contract w/FTN Financial Main Street Advisors to Clarify the Scope of Services
- 2019-509: First Addendum to Contract w/Meier Architecture Engineering – Prosser Courthouse Upgrades Project

There being no further business before the Board, the meeting adjourned at approximately 9:40 a.m.

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Clerk of the Board

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Chairman