

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, June 25, 2019, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Shon Small
Commissioner James Beaver (via/telephone)
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Absent: Commissioner Jerome Delvin (excused)

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; DPA Ryan Brown; Jerrod MacPherson, Planning Manager; Auditor Brenda Chilton; Greg Wendt; Robert Blain, Public Works; Shan MacPherson, IT; Treasurer Ken Spencer and Deputy Treasurer Andrew Hicks.

Approval of Minutes

The Minutes of June 18, 2019 were approved.

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items "a" through "cc". Chairman Small seconded and upon vote, the Board approved the following:

Auditor

- a. Line Item Transfer, Fund No. 0000-101, Dept 102
- b. Consolidation of the Kennewick and Richland Annexes of the Auditor's Office
- c. Canvassing Board Appointment

Facilities

- d. Third Amended Contract w/Kone, Inc. for Elevator Maintenance Services
- e. Second Amended Contract w/DLR Group, Inc. for Engineering Services for the Plumbing Replacement and Water Intrusion Project
- f. Contract w/Banlin Construction, LLC for the Plumbing and Water Intrusion Project

Fairgrounds

- g. Contract w/Heritage Professional Landscaping, Inc. for Landscaping Cleanup

Human Resources

- h. Establishing Building Inspector I Classification Description
- i. Establishing Salary Grade for Building Inspector I

- j. Establishing Building Inspector II Classification Description
- k. Establishing Salary Grade for Building Inspector II
- l. Line Item Transfer, Fund No. 0149-101, Dept 000

Human Services

- m. First Amended Agreement w/Jesse Campos for Community Prevention Coordinator
- n. First Amended Agreement w/Kristi Sharpe for Community Prevention Coordinator

Information Technology

- o. First Amended Contract w/Konica Minolta Business Solutions USA Inc. for Superior Court's for Software and Image Conversion Project
- p. Request for Proposals for Web-Based Human Resources Management System

Juvenile

- q. Contract w/Crest Counseling Services for Services and Treatment to First-Time Adjudicated Sex Offenders
- r. Contract w/Elmhurst Counseling LLC. for Functional Family Therapy to Youth Referred by the Counties
- s. Purchase of Detention Supplies from Bob Baker Company
- t. Contract w/Michael Henry for Assessment and Treatment Services to First-Time Adjudicated Sex Offenders
- u. Agreement w/Kennewick School District for Educational Services
- v. Contract w/Somerset Counseling Center for Outpatient Chemical Dependency Treatment

Parks

- w. Line Item Transfer, Fund No. 0000-101, Dept 126

Planning

- x. Second Amended Contract w/White Bluffs, LLC for Rural Water Supply Strategy
- y. Final Plat of Seitz River Tracts Sub 2007-008, Parcel #1-1196-300-0007 & 1-1196-200-0001-001

Public Works

- z. Contract w/EnviroTech Services, Inc. for Magnesium Chloride
- aa. Contract w/Integrated Security Solutions for Security Monitoring

Sheriff

- bb. Agreement w/Washington Association of Sheriff's and Police Chiefs for Residency Verification Program
- cc. Agreement w/Washington State Patrol for Live-Scan Fingerprinting to Western Identification Network

Public Comment

Scott Carpenter, Kennewick, via/Skype, said expressed concern about loud noise from an event at the Fairgrounds on June 16. He said he contacted the Fairgrounds numerous times and that he was still waiting to hear back from someone to address his concerns.

Chairman Small said he would have the information forwarded to Ms. Smith Kelty and Bobbi Romine and someone would contact him today.

All other items on the agenda were rescheduled to the next Tuesday.

Executive Session – Pending Litigation

The Board went into executive session at 9:08 a.m. with DPA Ryan Brown for five minutes to discuss pending litigation. Also present were David Sparks, Loretta Smith Kelty, Cami McKenzie and Commissioner Beaver (via/telephone). The Board came out at 9:13 a.m. No decisions were made in executive session.

Account Payables

Check Date: 06/21/2019

EFT's #: 765-768

Transfers #: 06211901-06211907

Total all funds: \$1,361,189.66

Warrant #: 193135-193239

Total all funds: \$556,767.69

Warrant #: 192985-193134

Total all funds: \$3,360.95

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2019-466: Line Item Transfer, Fund No. 0000-101, Dept 102
- 2019-467: Consolidation of the Kennewick and Richland Annexes of the Auditor's Office
- 2019-468: Third Amended Contract w/Kone, Inc. for Elevator Maintenance Services
- 2019-469: Second Amended Contract w/DLR Group, Inc. for Engineering Services for the Plumbing Replacement and Water Intrusion Project
- 2019-470: Contract w/Banlin Construction, LLC for the Plumbing and Water Intrusion Project
- 2019-471: Contract w/Heritage Professional Landscaping, Inc. for Landscaping Cleanup
- 2019-472: Establishing Building Inspector I Classification Description
- 2019-473: Establishing Salary Grade for Building Inspector I
- 2019-474: Establishing Building Inspector II Classification Description
- 2019-475: Establishing Salary Grade for Building Inspector II
- 2019-476: Line Item Transfer, Fund No. 0149-101, Dept 000
- 2019-477: First Amended Agreement w/Jesse Campos for Community Prevention Coordinator
- 2019-478: First Amended Agreement w/Kristi Sharpe for Community Prevention Coordinator
- 2019-479: First Amended Contract w/Konica Minolta Business Solutions USA Inc. for Superior Court's for Software and Image Conversion Project
- 2019-480: Request for Proposals for Web-Based Human Resources Management System
- 2019-481: Contract w/Crest Counseling Services for Services and Treatment to First-Time Adjudicated Sex Offenders

- 2019-482: Contract w/Elmenhurst Counseling LLC. for Functional Family Therapy to Youth Referred by the Counties
- 2019-483: Purchase of Detention Supplies from Bob Baker Company
- 2019-484: Contract w/Michael Henry for Assessment and Treatment Services to First-Time Adjudicated Sex Offenders
- 2019-485: Agreement w/Kennewick School District for Educational Services
- 2019-486: Contract w/Somerset Counseling Center for Outpatient Chemical Dependency Treatment
- 2019-487: Line Item Transfer, Fund No. 0000-101, Dept 126
- 2019-488: Second Amended Contract w/White Bluffs, LLC for Rural Water Supply Strategy
- 2019-489: Final Plat of Seitz River Tracts Sub 2007-008, Parcel #1-1196-300-0007 & 1-1196-200-0001-001
- 2019-490: Contract w/EnviroTech Services, Inc. for Magnesium Chloride
- 2019-491: Contract w/Integrated Security Solutions for Security Monitoring
- 2019-492: Agreement w/Washington Association of Sheriff's and Police Chiefs for Residency Verification Program
- 2019-493: Agreement w/Washington State Patrol for Live-Scan Fingerprinting to Western Identification Network

There being no further business before the Board, the meeting adjourned at approximately 9:13 a.m.

Clerk of the Board

Chairman