

## MINUTES

### BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting  
Tuesday, June 18, 2019, 9:00 a.m.  
Commissioners' Conference Room  
Benton County Courthouse, Prosser, WA

**Present:** Chairman Shon Small  
Commissioner James Beaver  
Commissioner Jerome Delvin  
County Administrator David Sparks  
Clerk of the Board Cami McKenzie

**Benton County Employees Present During All or a Portion of the Meeting:** Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; DPA Ryan Brown; Clerk Josie Delvin; Shan MacPherson, IT; Communications Coordinator Shyanne Palmus; DPA Ryan Lukson; Treasurer Ken Spencer; Greg Wendt, Planning; Human Services Manager Kyle Sullivan.

#### Approval of Minutes

The Minutes of June 11, 2019 were approved.

#### Review Agenda

David Sparks requested to add an executive session to discuss performance of a public employee.

#### Consent Agenda

**MOTION:** Commissioner Delvin moved to approve the consent agenda items "a" through "p". Commissioner Beaver seconded and upon vote, the Board approved the following:

#### Commissioners

- a. Line Item Transfer, Fund No. 0133-101, Dept 000

#### Human Services

- b. First Amended Agreement w/Ambitions Community Support Services for Development Disabilities Services
- c. First Amended Agreement w/Responding to Autism Inc. for Developmental Disabilities Services
- d. First Amendment Agreement w/Compass Career Solutions for Developmental Disabilities Services
- e. First Amended Agreement w/Columbia Industries for Developmental Disabilities Services
- f. First Amended Agreement w/Goodwill Industries of the Columbia, Inc. for Developmental Disabilities Services

- g. First Amended Agreement w/Arc of Tri-Cities for Developmental Disabilities Services
- h. First Amended Agreement w/MRJN Associates for Developmental Disabilities Services
- i. First Amended Agreement w/Service Alternatives for Developmental Disabilities Services

**Juvenile**

- j. Agreement w/Pasco School District for Probation Counselor at Pasco High School
- k. Agreement w/Pasco School District for Probation Counselor at Chiawana High School

**Office of Public Defense**

- l. Professional Service Agreement w/Premier Investigations, LLC for Investigator Services

**Planning**

- m. Line Item Transfer, Fund No. 0000-101, Dept 116

**Public Works**

- n. Contract w/Granite Construction Company for Pathway Project – C.E. 2050 CRP
- o. Purchase of Ford Escape From Corwin Ford

**Sheriff**

- p. Agreement w/City of Portland to Access the Regional Automated Property Information Database

**Other Business**

Kyle Sullivan presented amendments to extend bi-county contracts for developmental disabilities services.

**MOTION:** Commissioner Delvin moved to approve the contracts with Children’s Developmental Center, Terrance Taylor, and Sharon Adolphsen and authorizing the Chair to sign. Commissioner Beaver seconded and upon vote, the motion carried.

**Other Business**

The Board presented Doug Schuetze with a Certificate of Appreciation for his 27 years of service at Public Works.

**Executive Session – Litigation Update**

DPA Steve Hallstrom took the Board into executive session at 9:10 a.m. for up to five minutes to discuss pending litigation. Also present were Ryan Lukson, Ryan Brown, David Sparks, and Cami McKenzie. The Board came out at 9:18 a.m. No decisions were made in executive session.

**Executive Session - Potential Litigation**

The Board went into executive session with DPA Ryan Lukson at 9:18 a.m. for 10 minutes to discuss potential litigation. Also present were Steve Hallstrom, Ryan Brown, Shyanne Palmus, David Sparks and Cami McKenzie. The Board came out at 9:27 a.m. No decisions were made in executive session.

## **Executive Session – Performance of Public Employee**

The Board went into executive session at 9:27 a.m. with David Sparks for approximately 15 minutes to discuss the performance of a public employee. The Board came out at 9:50 a.m. No decisions were made in executive session.

## **Account Payables**

Check Date: 06/14/2019

EFT's #: 752-764

Warrant #: 06141901-06141905

Total all funds: \$376,577.36

Warrant #: 192768-192929

Total all funds: \$1,873.669.24

## **Payroll**

Check Date: 06/17/2019

Payroll Draw Checks

Warrant #: 241951-241952

Direct Deposit #: 144437-144603

Total all funds: \$114,045.14

Payroll Draw Deductions/Transfers

Taxes #: 101190612-101190613

Total all funds: \$34,714.95

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

## **Resolutions**

- 2019-447: 1<sup>st</sup> Amendment – Human Services and Children's Developmental Center
- 2019-448: 1<sup>st</sup> Amendment – Human Services and Terrance Taylor
- 2019-449: 1<sup>st</sup> Amendment – Human Services and Sharon Adolphsen
- 2019-450: Line Item Transfer, Fund No. 0133-101, Dept 000
- 2019-451: First Amended Agreement w/Ambitions Community Support Services for Development Disabilities Services
- 2019-452: First Amended Agreement w/Responding to Autism Inc. for Developmental Disabilities Services
- 2019-453: First Amendment Agreement w/Compass Career Solutions for Developmental Disabilities Services
- 2019-454: First Amended Agreement w/Columbia Industries for Developmental Disabilities Services

- 2019-455: First Amended Agreement w/Goodwill Industries of the Columbia, Inc. for Developmental Disabilities Services
- 2019-456: First Amended Agreement w/Arc of Tri-Cities for Developmental Disabilities Services
- 2019-457: First Amended Agreement w/MRJN Associates for Developmental Disabilities Services
- 2019-458: First Amended Agreement w/Service Alternatives for Developmental Disabilities Services
- 2019-459: Agreement w/Pasco School District for Probation Counselor at Pasco High School
- 2019-460: Agreement w/Pasco School District for Probation Counselor at Chiawana High School
- 2019-461: Professional Service Agreement w/Premier Investigations, LLC for Investigator Services
- 2019-462: Line Item Transfer, Fund No. 0000-101, Dept 116
- 2019-463: Contract w/Granite Construction Company for Pathway Project – C.E. 2050 CRP
- 2019-464: Purchase of Ford Escape From Corwin Ford
- 2019-465: Agreement w/City of Portland to Access the Reginal Automated Property Information Database

There being no further business before the Board, the meeting adjourned at approximately 9:50 a.m.

---

Clerk of the Board

---

Chairman