

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, April 23, 2019, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Shon Small
Commissioner James Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Absent: Commissioner Jerome Delvin (Vacation)

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; Assistant County Engineer Robert Blain; DPA Ryan Brown; District Court Administrator Jacki Lahtinen; Jerrod MacPherson, Planning Manager Clark Posey, Assistant Planning Manager; Finance Manager Linda Ivey; Event Coordinator Bobbi Romine; Shan MacPherson, IT; Rafaela Selga, District Court Administrator; Sheriff Jerry Hatcher; Lt. Steve Caughey; Treasurer Ken Spencer; Auditor Brenda Chilton; Elaine Osborne, Chief Deputy Clerk.

Approval of Minutes

The Minutes of April 16, 2019 were approved.

Review Agenda

Item “n”, Sheriff’s Office Purchase of Canine was pulled from the consent agenda.

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items “a” through “m”. pulling “n”. Commissioner Small seconded and upon vote, the Board approved the following:

Facilities

- a. Request to Proceed with Advertisement and Bid Process for Justice Center Plumbing and Water Intrusion Project

Human Services

- b. First Amendment to Agreement w/Oxford House, Inc. to Assist with Ten-Year Homeless Housing Plan

Information Technology

- c. One Year Subscription of Security Awareness Training and Phisher From KnowBe4

Juvenile Justice

- d. Contract w/Riggle Plumbing for Replacement of Malfunctioning Sump Pump

Office of Public Defense

- e. Authorizing Public Defense Manager to Sign Vouchers Up to \$10,000 for Expenditures; Rescinding Resolution 2019-230

Public Works

- f. Purchasing Traffic Sign Materials From Intermountain Sign & Safety, Inc.
- g. Contract w/Central Washington Asphalt, Inc. for BST – Area 3
- h. Award of Contract to Roadwise, Inc. for Magnesium Chloride Supply and Application
- i. Agreement w/Benton County Fire District #6 for Equipment Maintenance
- j. Interlocal Agreement w/City of West Richland Public Works - Equipment and/or Services
- k. First Amended Contract w/Cortner Architectural Company for Architectural and Engineering Services for Public Services Building
- l. Granting Franchise to Shaw Vineyard Inc.
- m. Approval of Construction Plans & Authorization to Proceed with Advertisement and Bid Process for Badger Mountain to Candy Mountain Connector Pathway

Fairgrounds Building Rental Presentation

Linda Ivey and Bobbi Romine gave a Powerpoint presentation and briefly updated the Board on information relating to rental of Buildings 1-4 for 2019:

- Remodeling was complete
- Rental Revenue, 1st Quarter - \$51,000
- Types of Events: mainly weddings and birthdays, with remaining as funds raisers, business events, commercial/trade, and 4-H/youth. Ms. Romine indicated she would like to see the youth group organizations grow.
- Number of Events

Other Business

Vista Field Groundbreaking

Chairman Small said he attended this groundbreaking and thanked Adam Fyall and Shyanne Palmus for their work on this event.

Tort Claim

CC 2019-07: Received on April 26, 2019 from Valerie Beth Bermudez

Account Payables

Check Date: 04/19/2019

EFT's #: 663-675
Transfers #: 04191901-04191093
Total all funds: \$467,443.82

Warrant #: 190013-190218
Total all funds: \$1,512,413.53

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2019-318: Request to Proceed with Advertisement and Bid Process for Justice Center Plumbing and Water Intrusion Project
- 2019-319: First Amendment to Agreement w/Oxford House, Inc. to Assist with Ten-Year Homeless Housing Plan
- 2019-320: One Year Subscription of Security Awareness Training/Phisher From KnowBe4
- 2019-321: Contract w/Riggle Plumbing for Replacement of Malfunctioning Sump Pump
- 2019-322: Authorizing Public Defense Manager to Sign Vouchers Up to \$10,000 for Expenditures; Rescinding Resolution 2019-230
- 2019-323: Purchasing Traffic Sign Materials From Intermountain Sign & Safety, Inc.
- 2019-324: Contract w/Central Washington Asphalt, Inc. for BST – Area 3
- 2019-325: Award of Contract to Roadwise, Inc. for Magnesium Chloride Supply and Application
- 2019-326: Agreement w/Benton County Fire District #6 for Equipment Maintenance
- 2019-327: Interlocal Agreement w/City of West Richland Public Works - Equipment and/or Services
- 2019-328: First Amended Contract w/Cortner Architectural Company for Architectural and Engineering Services for Public Services Building
- 2019-329: Granting Franchise to Shaw Vineyard Inc.
- 2019-330: Approval of Construction Plans & Authorization to Proceed with Advertisement and Bid Process for Badger Mountain to Candy Mountain Connector Pathway

There being no further business before the Board, the meeting adjourned at approximately 9:12 a.m.

Clerk of the Board

Chairman