

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, January 29, 2019, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Shon Small
Commissioner James Beaver
Commissioner Jerome Delvin
Deputy Administrator Loretta Smith Kelty
Clerk of the Board Cami McKenzie

Absent: County Administrator David Sparks (Excused – Trial)

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; Assistant County Engineer Robert Blain; DPA Ryan Brown; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; Jerrod MacPherson, Planning Manager; Clark Posey, Assistant Planning Manager; DPA Steve Hallstrom; Treasurer Ken Spencer; Aileen Coverdell, Auditor's Office; Darryl Banks, Juvenile Justice; Lt. Josh Combs and Cpt. Josh Shelton, Sheriff's Office.

Approval of Minutes

The Minutes of January 15, 2019 were approved.

Consent Agenda

MOTION: Commissioner Delvin moved to approve the consent agenda items "a" through "mm". Commissioner Beaver seconded and upon vote, the Board approved the following:

Animal Control

- a. Line Item Transfer, Fund No. 0000-101, Dept. 137

Auditor

- b. Establishing a Classification Description for a Payroll Operations Supervisor Position
- c. Establishing a Classification Description for an Accounting Operations Supervisor Position
- d. Agreement w/Democracy Live for Online Ballot Delivery Software
- e. Surplus and Disposition of Personal Property

Commissioners

- f. Line Item Transfer, Fund No. 0000-101, Dept. 107
- g. Benton County Tax Levy for 2019

Facilities

- h. Line Item Transfer, Fund No. 0000-101, Dept. 110
- i. Line Item Transfer, Fund No. 0000-101, Dept. 110 to 126
- j. Contract w/Apollo Mechanical Contractors for Jail Water Heater Replacement Project CB18-27
- k. Awarding and Approving Contract for Benton County Fairgrounds Janitorial Services to Janitorial Excellence, LLC.

Juvenile

- l. Adopting Franklin County Flat Monthly Payments for 2019 Operations & Facilities Budget
- m. Termination of Contract w/Lourdes Health Network for Delivery of Detention Medical Services
- n. Termination of Contract w/Lourdes Health Network for Delivery of Fit for Work Drug Screening Program
- o. Replacement of Heating Boiler at BF Juvenile Justice Center
- p. Line Item Transfer, Fund No. 0115-101, Dept. 173 to Dept. 172
- q. Line Item Transfer, Fund No. 0115-101, Dept. 173 to Dept. 174

Office of Public Defense

- r. Line Item Transfer, Fund No. 0000-101, Dept. 136
- s. Amended Juvenile Court Public Defense Agreement w/Michelle Trombley
- t. Amended Juvenile Court Public Defense Agreement w/Michelle Alexander

Planning

- u. Reappointment of Steve LePage to the Benton County Boundary Review Board

Public Safety

- v. Line Item Transfer, Fund No. 0148-101, Dept. 136

Public Works

- w. Rescinding Resolution 2018-1006 & Authorization to Not Exceed Amounts for Parts Purchases
- x. Awarding Contract for Wisser Parkway Project to Banlin Construction, LLC
- y. Accepting Work Performed By D & D Tri Rivers Excavating Inc. For C.E 2058 CRP – PR 669 Road Approach
- z. Accepting Application from Shaw Vineyards for a Franchise & Setting Public Hearing Date
- aa. Accepting Application from Horse Heaven Wind Farm, LLC for a Franchise & Setting Public Hearing Date
- bb. Digital Submittal Certification of the 2019 Road Levy Certification and Estimated Revenue
- cc. Purchase of Ford Explorer From Valley Ford Sales, Inc. for Commissioners' Office
- dd. Purchase of Three 2018 Polaris Ranger XP 1000 From A & L Sports
- ee. Contract w/ M & M Excavating LLC for Hanks Road Culvert Replacement
- ff. Contract w/D & D Tri Rivers Inc. for C.E. 2071 SMP – Evans Road Culvert Replacement

Risk Management

- gg. Appointing PayneWest Insurance as Broker/Agent of Record for Insurance Policies and/or Bonds

Sheriff

- hh. Line Item Transfer, Fund No. 0000-101, Dept. 121
- ii. 2018 Federal Equitable Sharing Agreement and Certification Report w/the Federal Government

jj. Third Amendment to Contract w/Keefe Commissary Network, LLC for Inmate Commissary Services

kk. Memorandum of Understanding w/WA Traffic Safety Commission for Overtime Funding

Sustainable Development

ll. Agreement w/Tri-City Development Council for Economic Development

Treasurer

mm. Cancelling Taxes Assessed Upon Personal Property Determined to Be Uncollectible

Speed Limits on County Roads

Matt Rasmussen said the Road Department received complaints that speed limits might be too high on certain county roads. They conducted a study and presented a report and recommended the speed limits be adjusted as outlined in the report.

Public Comment

Dan Donaldson, South Missimer Road, said he owned 15 acres on that road and estimated that people were driving up to 60 mph. He expressed concern about speeding and safety and said that enforcement was needed. He said he supported reducing the speed from 50 mph to 35 mph, but if 40 mph was the decision, then they would have to live with that.

Mr. Rasmussen said they would be reaching out to the Sheriff's office for emphasis on the new speeds and purchased signs that flash your speed and would move them around to areas of concern.

Commissioner Beaver said he wanted to stress the importance of the Sheriff's cooperation and would like to hear back from them on their enforcement emphasis.

Mr. Rasmussen indicated the signs cost about \$2600.00 and Commissioner Delvin suggested the Road Department review whether it could purchase more signs. Commissioner Beaver agreed.

MOTION: Commissioner Delvin moved to approve the resolution adjusting the speed limits on Albro Road, Atwood Road, Bone Road, County Line Road, Griffin Road, Johnson Road, King Tull Road, Missimer Road, Sievers Road and Wilgus Road as presented by the County Engineer. Commissioner Beaver seconded and upon vote, the motion carried.

Speed Limits on Sloan Road and Sloan Court

Matt Rasmussen presented the results of the evaluation of the posted speed limit along Sloan Road and Sloan Court in Finley and recommended they be adjusted as outlined in the report.

MOTION: Commissioner Delvin moved to approve the Resolution adjusting the speed limit on Sloan Road and Sloan Court as presented by the County Engineer. Commissioner Beaver seconded.

Discussion

The Board discussed updating the public on the new speed limits. Mr. Rasmussen indicated they would be pushing this information out to the community.

Upon vote, the motion carried.

Chairman Small indicated there were other complaints in Finley and Mr. Rasmussen said they were working on the complaints about the truck route and would be coming to the Board next week with a proposal to prohibit truck thru traffic. Additionally, they were reviewing whether it was appropriate to change the 10th & Havana intersection to a four-way stop.

Grant Award - Washington State Health Care

Lt. Josh Combs presented a resolution and contract between Benton County and Washington State Health Care Authority accepting the grant award in the amount of \$463,000.00 for Opioid Treatment. He said it would provide staffing at the initiation site and treatment site and was a reimbursable grant and came in after the budget was finalized. He said the second resolution was for the contract with Ideal Option to provide the service.

MOTION: Commissioner Beaver moved to accept the grant award from Washington State Health Care Authority for a maximum amount of \$463,000.00 for the performance of work as further outlined in the attached Professional Service Contract. Commissioner Delvin seconded and upon vote, the motion carried.

Lt. Combs said that Ideal Option was one of the premier addiction facilities in the country, with offices in 22 states and were headquartered in Tri-Cities. He said the contract would staff nurses in the jail, as well as a case navigator.

MOTION: Commissioner Beaver moved to approve the Professional Service Agreement between Benton County and Ideal Option for Medicated Assisted Treatment for Opioid Treatment within the Benton County Jail. Commissioner Delvin seconded and upon vote, the motion carried.

Other Business

Olympia

Commissioner Delvin reported on his attendance in Olympia with two of the four budget chairs and his meetings with local legislators regarding the Juvenile Justice Building. He said it went well with no negatives and they emphasized the emergency repairs and aging infrastructure. He said he was going back on Wednesday for the Legislative Steering Committee and meetings set up by their lobbyists. He also indicated there was a bill introduced to reimburse counties for OPD expenses.

BCES

Commissioner Delvin said he and Loretta Smith Kelty went to the BCES meeting and asked about the status of the radio tower. Ms. Smith Kelty said they were trying to put together a plan and fold that \$2.5 million into the strategic plan but they would not know about the timing of the tower until the plan came forward.

Commissioner Beaver said he hoped this did not mean the County was donating \$2.5 million to BCES and he was a little uncomfortable with the idea of putting together a plan.

Commissioner Delvin said the agreement was to spend the money on the tower and the plan was for the whole system. He said they did allocate some money in this budget to do some planning since there was no sense of direction or planning for the big-ticket items.

Chairman Small said they still did not have permission to place the tower on the property and if they did not get permission, they could be looking at \$5 million for two towers.

The Board recessed, reconvening at 9:40 a.m.

Executive Session

The Board went into executive session with DPA Steve Hallstrom for five minutes regarding the plan or strategy for grievance proceedings. Also present were Loretta Smith Kelty, Cami McKenzie, Matt Rasmussen, Robert Blain and Grant DeJongh. The Board came out at 9:45 a.m. No decisions were made in executive session.

MOTION: Commissioner Delvin moved to approve the Employer's Step 3 Response Changing Sign II position to a Maintenance II job classification as presented. Commissioner Beaver seconded and upon vote, the motion carried.

Payroll

Check Date: 01/15/2019

Payroll Draw Checks

Warrant #: 241655-241659

Direct Deposit #: 140532-140694

Total all funds: \$107,887.74

Payroll Draw Deductions/Transfers

Taxes #: 101190112

Total all funds: \$32,804.48

Account Payables

Check Date: 01/18/2019

Warrant #: 186423-186439
Total all funds: \$285.01

Warrant #: 186440-186497
Total all funds: \$1,642.90

EFT's #: 522-532
Transfers #: 01181901-01181907
Total all funds: \$119,905.51

Warrant #: 186498-186696
Total all funds: \$1,060,389.60

Transfers #: 01181908-01181911
Total all funds: \$198,203.81

Warrant #: 186697-186764
Total all funds: \$123,708.75

Check Date: 01/25/2019

EFT's #: 533
Transfers #: 01251901-01251903
Total all funds: \$166,790.96

Warrant #: 186897-186945
Total all funds: \$293,042.44

EFT's: 534-555
Transfers #: 01251904-01251908
Total all funds: \$534,257.16

Warrant #: 186946-187016
Total all funds: \$883,185.37

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

2019-069: Line Item Transfer, Fund No. 0000-101, Dept. 137
2019-070: Establishing a Classification Description for a Payroll Operations Supervisor
Position

- 2019-071: Establishing a Classification Description for an Accounting Operations Supervisor Position
- 2019-072: Agreement w/Democracy Live for Online Ballot Delivery Software
- 2019-073: Surplus and Disposition of Personal Property
- 2019-074: Line Item Transfer, Fund No. 0000-101, Dept. 107
- 2019-075: Benton County Tax Levy for 2019
- 2019-076: Line Item Transfer, Fund No. 0000-101, Dept. 110
- 2019-077: Line Item Transfer, Fund No. 0000-101, Dept. 110 to 126
- 2019-078: Contract w/Apollo Mechanical Contractors for Jail Water Heater Replacement
- 2019-079: Awarding and Approving Contract for Benton County Fairgrounds Janitorial Services to Janitorial Excellence, LLC.
- 2019-080: Adopting Franklin County Flat Monthly Payments for 2019 Operations & Facilities Budget
- 2019-081: Termination of Contract w/Lourdes Health Network for Delivery of Detention Medical Services
- 2019-082: Termination of Contract w/Lourdes Health Network for Delivery of Fit for Work Drug Screening Program
- 2019-083: Replacement of Heating Boiler at BF Juvenile Justice Center
- 2019-084: Line Item Transfer, Fund No. 0115-101, Dept. 173 to Dept. 172
- 2019-085: Line Item Transfer, Fund No. 0115-101, Dept. 173 to Dept. 174
- 2019-086: Line Item Transfer, Fund No. 0000-101, Dept. 136
- 2019-087: Amended Juvenile Court Public Defense Agreement w/Michelle Trombley
- 2019-088: Amended Juvenile Court Public Defense Agreement w/Michelle Alexander
- 2019-089: Reappointment of Steve LePage to the Benton County Boundary Review Board
- 2019-090: Line Item Transfer, Fund No. 0148-101, Dept. 136
- 2019-091: Rescinding Resolution 2018-1006 & Authorization to Not Exceed Amounts for Parts Purchases
- 2019-092: Awarding Contract for Wisser Parkway Project to Banlin Construction, LLC
- 2019-093: Accepting Work Performed By D & D Tri Rivers Excavating Inc. For C.E 2058 CRP – PR 669 Road Approach
- 2019-094: Accepting Application from Shaw Vineyards for a Franchise & Setting Public Hearing Date
- 2019-095: Accepting Application from Horse Heaven Wind Farm, LLC for a Franchise & Setting Public Hearing Date
- 2019-096: Digital Submittal Certification of the 2019 Road Levy Certification and Estimated Revenue
- 2019-097: Purchase of Ford Explorer From Valley Ford Sales, Inc. for Commissioners' Office
- 2019-098: Purchase of Three 2018 Polaris Ranger XP 1000 From A & L Sports
- 2019-099: Contract w/ M & M Excavating LLC for Hanks Road Culvert Replacement
- 2019-100: Contract w/D & D Tri Rivers Inc. for C.E. 2071 SMP – Evans Road Culvert Replacement
- 2019-101: Appointing PayneWest Insurance as Broker/Agent of Record for Insurance Policies and/or Bonds
- 2019-102: Line Item Transfer, Fund No. 0000-101, Dept. 121
- 2019-103: 2018 Federal Equitable Sharing Agreement and Certification Report w/the Federal Government

- 2019-104: Third Amendment to Contract w/Keefe Commissary Network, LLC for Inmate Commissary Services
- 2019-105: Memorandum of Understanding w/WA Traffic Safety Commission for Overtime Funding
- 2019-106: Agreement w/Tri-City Development Council for Economic Development
- 2019-107: Cancelling Taxes Assessed Upon Personal Property Determined to Be Uncollectible
- 2019-108: Traffic Control on Certain County Roads – Setting Speed Limits
- 2019-109: Traffic Control on Certain County Roads – Setting Speed Limits on Sloan Road and Sloan Court
- 2019-110: Grant Awarded by WA State Health Care Authority – Opioid Treatment in the Jail
- 2019-111: Agreement with Ideal Option PLLC for Opioid Treatment in the Jail

There being no further business before the Board, the meeting adjourned at approximately 9:45 a.m.

Clerk of the Board

Chairman