

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, January 15, 2019, 9:00 a.m.
Commissioners' Conference Room
Benton County Courthouse, Prosser, WA

Present: Chairman Shon Small
Commissioner James Beaver
Commissioner Jerome Beaver
County Administrator David Sparks
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy Administrator Loretta Smith Kelty; Adam Fyall, Sustainable Development Manager; County Engineer Matt Rasmussen; Assistant County Engineer Robert Blain; Clerk Josie Delvin; District Court Administrator Jacki Lahtinen; Jerrod MacPherson, Planning Manager; Clark Posey, Assistant Planning Manager; Auditor Brenda Chilton; Treasurer Ken Spencer; Assessor Bill Spencer; Deputy Assessor Adam Morasch; Greg Wendt, Planning.

Approval of Minutes

The Minutes of January 8, 2019 were approved.

Consent Agenda

MOTION: Commissioner Beaver moved to approve the consent agenda items a-z. Commissioner Delvin seconded and upon vote, the Board approved the following:

Assessor

- a. Line Item Transfer, Fund No. 0000-101, Dept. 101

Auditor

- b. Line Item Transfer, Fund No. 0106-101, Dept. 000
- c. Marriage License Fee Schedule
- d. Canvassing Board Appointment

Commissioners

- e. Line Item Transfer, Fund No. 0000-101, Dept. 115 to 138

Facilities

- f. Contract w/Meier Architecture Engineering for Upgrade Services for Prosser Courthouse
- g. Contract w/Wave Design Group for Engineering Services On An As Needed Basis
- h. Line Item Transfer, Fund No. 0000-101, Dept. 110

Human Resources

- i. Agreement w/Teamsters Local No. 839, Representing Juvenile Detention Unit

Juvenile

- j. Contract w/Support, Advocacy & Resource Center to Provide Assessments of Youth In Detention

Office of Public Defense

- k. Contract Termination w/S Cornish for Superior Court Public Defense Services
- l. Superior Court Public Defense Agreement w/D Orr
- m. Superior Court Public Defense Agreement w/M Trombley
- n. Juvenile Court Public Defense Agreement w/M Alexander
- o. Public Defense Investigation Contract w/J Porteous
- p. Superior (LFO) & District Court Public Defense Services Agreement w/T Orosco

Parks

- q. Line Item Transfer, Fund No. 0000-101, Dept. 126

Public Safety

- r. Invitation to Bid for Portable X-Ray Unit for Benton County Bomb Squad

Public Works

- s. Request to Proceed with Bid Process for 2019 Crushing and Stockpiling
- t. Contract w/Liberty Lawn & Saw Shop for Repair Services on Small Tools

Sheriff

- u. Contract with Tae-Im Moon, Ph.D for Psychological Evaluations
- v. Establishing a Petty Cash Drawer
- w. Agreement w/WA State Internet Crimes Against Children Task Force Through City of Seattle Police Department

Superior Court

- x. Contract w/A Armijo for Interpreter Services
- y. Line Item Transfer, Fund No. 0000-101, Dept. 123

Sustainable Development

- z. Community Letter to Governor Inslee Regarding Snake River Dams

Petition to Establish County Road – 1924 PRSE

Matt Rasmussen presented a petition to establish a portion of 1924 PR SE as a County Road. If the Board accepted the petition, he would prepare a final report of the viability of establishing the County Road.

MOTION: Commissioner Beaver moved to approve the Resolution accepting the petition to establish a portion of 1924 PR SE as a County road and hereby order the County Engineer to prepare a report on the viability establishing said road. Commissioner Delvin seconded and upon vote, the motion carried.

Preliminary Plat Application – SUB 2018-003 – Dove Ridge

Jerrold MacPherson and Greg Wendt presented the preliminary plat application for SUB 2018-003 and said this was a closed record hearing. The applicant submitted a preliminary plat to subdivide approximately 16.78 acres into 56 residential lots (known as Dove Ridge). The land is zoned Urban Growth Area Residential and located in the City of Kennewick's Urban Growth Area Boundary.

The Planning Commission voted to forward a positive recommendation to the Board of County Commissioners subject to 16 findings of fact and 12 conditions of approval.

MOTION: Commissioner Beaver moved to approve the Planning Commission's Recommendation, Findings of Fact and Conditions as the Board's own and approve the preliminary plat of Dove Ridge - SUB 2018-003 as recommended by the Planning Commission. Commissioner Delvin seconded and upon vote, the motion carried.

Office of Public Defense – Request for Staff Defender

Eric Hsu presented a line item transfer to move funds from a Superior Court contract to a new staff defender to meet the growing needs of the office and to allow more flexibility. He said the position would be largely budget neutral and would be taking contract monies and turning it into a public defense attorney.

MOTION: Commissioner Delvin moved to approve the Line Item Transfer as presented. Commissioner Beaver seconded and upon vote, the motion carried.

Other Business

Commissioner Delvin said he would be attending the NACO D.C. legislative conference the first week in March.

Chairman Small said he would be on vacation February 28 through March 10.

The Board said it would be cancelling the March 5 meeting since there would not be a quorum.

Chairman Small said the Board received a card from the COG for Aging & Long-Term Care thanking Benton County for joining the COG.

Assessor – Line Item Transfers

Bill Spencer presented a correction to the Line Item Transfer on the consent agenda, as well as a line item transfer for approval to pay for the PACS mobile add-ons.

MOTION: Commissioner Beaver moved to approve the line item transfers as presented. Commissioner Delvin seconded and upon vote, the motion carried.

Account Payables

Check Date: 01/01/2019

P-Card #: 0119

Total all funds: \$303,909.39

Check Date: 01/11/2019

EFT's #: 521

Total all funds: \$6,410.00

Warrant #: 186188

Total all funds: \$35,583.38

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2019-042: Line Item Transfer, Fund No. 0000-101, Dept. 101
- 2019-043: Line Item Transfer, Fund No. 0106-101, Dept. 000
- 2019-044: Marriage License Fee Schedule
- 2019-045: Line Item Transfer, Fund No. 0000-101, Dept. 115 to 138
- 2019-046: Contract w/Meier Architecture Engineering for Upgrade Services for Prosser Courthouse
- 2019-047: Contract w/Wave Design Group for Engineering Services On An As Needed Basis
- 2019-048: Line Item Transfer, Fund No. 0000-101, Dept. 110
- 2019-049: Agreement w/Teamsters Local No. 839, Representing Juvenile Detention Unit
- 2019-050: Contract w/Support, Advocacy & Resource Center to Provide Assessments of Youth In Detention
- 2019-050A: Contract Termination w/S Cornish for Superior Court Public Defense Services
- 2019-051: Superior Court Public Defense Agreement w/D Orr
- 2019-052: Superior Court Public Defense Agreement w/M Trombley
- 2019-053: Juvenile Court Public Defense Agreement w/M Alexander
- 2019-054: Public Defense Investigation Contract w/J Porteous
- 2019-055: Superior (LFO) & District Court Public Defense Services Agreement w/T Orosco
- 2019-056: Line Item Transfer, Fund No. 0000-101, Dept. 126
- 2019-057: Invitation to Bid for Portable X-Ray Unit for Benton County Bomb Squad
- 2019-058: Request to Proceed with Bid Process for 2019 Crushing and Stockpiling
- 2019-059: Contract w/Liberty Lawn & Saw Shop for Repair Services on Small Tools
- 2019-060: Contract with Tae-Im Moon, Ph.D for Psychological Evaluations
- 2019-061: Establishing a Petty Cash Drawer
- 2019-062: Agreement w/WA State Internet Crimes Against Children Task Force Through City of Seattle Police Department
- 2019-063: Contract w/A Armijo for Interpreter Services
- 2019-064: Line Item Transfer, Fund No. 0000-101, Dept. 123

- 2019-065: Accepting the Petition to Establish a County Road
- 2019-066: Adoption of Preliminary Plat Application SUB 2018-003
- 2019-067: Transfer of Funds – Current Expense, Dept. 136
- 2019-068: Transfer of Funds – Current Expense, Dept. 101

There being no further business before the Board, the meeting adjourned at approximately 9:40 a.m.

Clerk of the Board

Chairman