

Jerome Delvin
District 1
Shon Small
District 2
James Beaver
District 3

Board of County Commissioners

David Sparks
County Administrator

Loretta Smith Kelty
Deputy County Administrator



AGENDA
BOARD OF BENTON COUNTY COMMISSIONERS
Regular Board Meeting
Tuesday, January 8, 2019
Benton County Courthouse, Prosser, WA

9:00 AM **Call to Order**
Approval of Minutes
 ❖ **December 18, 2018**

Review Agenda

Consent Agenda

Auditor

- a. Classification Description for Accounting Services Manager/Chief Accountant
- b. Classification Description for Payroll Operations Supervisor
- c. Classification Description for Accounting Operations Supervisor
- d. Salary Grade for Accounting Services Manager/Chief Accountant
- e. Salary Grade for Payroll Operations Supervisor
- f. Salary Grade for Accounting Operations Supervisor
- g. Reorganization of Accounting Services Division
- h. Surplus of Personal Property

Board of Equalization

- i. Notice of Approval to Hear Property Tax Appeals

Clerk

- j. Contract Change Order w/Konica Minolta for Conversion From Liberty to Onbase

Commissioners

- k. Organization of Benton County Commissioners for 2019; Rescinding Resolution 2017-856
- l. Line Item Transfer, Fund No. 0000-101, Dept. 115 to 123
- m. Line Item Transfer, Fund No. 0000-101, Dept. 115 to 138
- n. Line Item Transfer, Fund No. 0305-101, Dept. 000

Human Resources

- o. Therapeutic Courts Coordinator Classification Description
- p. Budget & Finance Analyst Classification Description
- q. Establishing Salary Grade for Budget & Finance Analyst
- r. Establishing Salary Grade for Therapeutic Courts Coordinator

Human Services

- s. Agreement w/K Sharpe for Community Prevention Coordinator
- t. Update to Benton County Veterans Assistance Fund Policies and Procedures
- u. Second Amended Agreement w/WA State Health Care Authority

Information Technology

- v. Support Contract w/CompuNet, Inc. for Cisco Software and Equipment

Juvenile Justice

- w. Line Item Transfer, Fund No. 0115-101, Dept. 173 to 172
- x. Contract w/Sierra Electric for Electrical Repair Services
- y. Contract w/Lutheran Community Services Northwest for Mental Health Assessments
- z. Contract w/City of Benton City for Graffiti Abatement Program

Office of Public Defense

- aa. Superior Court Public Defense Agreement w/C Harkins
- bb. Amended District Court Public Defense Contract w/B Gieszler
- cc. Juvenile Public Defense Contract w/A Betancourt
- dd. Public Defense Investigation Contract w/J Griffin
- ee. Public Defense Investigation Contract w/M Almquist
- ff. Public Defense Investigation Contract w/M Matkowski

Public Works

- gg. Agreement w/Ben Franklin Transit to Install a Concrete Pad Adjacent to Kennewick Annex Parking Lot
- hh. Contract w/Jack's Superior Auto Body for Automobile Body Repair Services
- ii. Advertisement & Bid for Purchase of One Water Truck Cab & Chassis

Sheriff

- jj. Line Item Transfer, Fund No. 0000-101, Depts. 120 & 121
- kk. Contract w/Day Management Corp. for Communication & Public Safety Systems

Superior Court

- ll. 2019 Adult & Juvenile Drug Court Programs; Functional Family Therapy & Selective Aggressive Probation Participant Position Allocation

Workforce Development Council

- mm. Contract w/Arbor E&T for Dislocated Worker Services

Public Comment

Scheduled Business

Change Order No. 7 w/Total Site Services for Kennewick Annex Parking Lot Paving Project ~ M Rasmussen

Establishing Portions of S. 38th and Mt. Adams View Drive as County Roads ~ M Rasmussen

Other Business

Executive Session

4th Quarter Litigation ~ R Brown

Review Performance Of A Public Employee ~ D Sparks